

Ref.No. CEA/IQAC/2018/ 1804

Date: 23/06/2018

CIRCULAR  
IQAC MEETING 2018

A meeting of Internal Quality Assurance Cell (IQAC) is convened on 28<sup>th</sup> June 2018 at 10.30 a.m. in Board Room. All IQAC Cell members are invited to attend the meeting.

Agenda of the meeting :-

1. Submission of Annual Quality Assurance Report (AQAR) 2017-18.
2. Planning for various academic and administrative activities of the institution for the academic year 2018-19.
3. To discuss about feedback response from students, parents and other stakeholders on quality-related institutional processes.
4. To discuss about attending and organizing conference, seminar, workshop etc. at state, national and international level.
5. Initiatives of the IQAC in research and development in the institution.
6. To discuss about students support services and progression.
7. Other issues if any as raised by the members.

(Dr. Jayakumar Jayaraman)  
Principal

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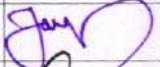
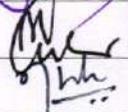
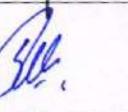
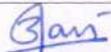
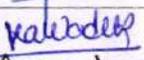
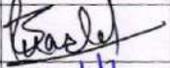
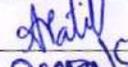
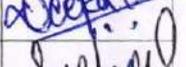
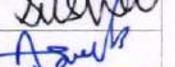
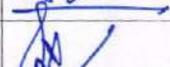
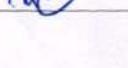
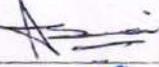
5 Dept

IQAC member

**Minutes of Meeting-IQAC**

As per the guidelines of NAAC the Internal Quality Assurance Cell (IQAC) meeting was held on 28<sup>th</sup> June 2018 at 11.00 a.m. in Board Room. Following members present for the meeting:-

**Members of Internal Quality Assurance Cell (IQAC)**

Sr.No.	Name	Department	Designation	Signature
1	Prof. Dr. Jayaraman Jayakumar	Principal	Chairman	
2	Dr. P.M. Gaikwad	Director Technical	Member	
3	Prof. Sunil Kalhapure	Dy. Director Technical	Member	
3	Dr. K.B. Kale	Vice-Principal & HOD Mech.	Member	
4	Dr. R.R. Navthar	Dean, Academics	Member	
5	Prof. Ms. U.R. Kawade	HOD, Civil	Member	
6	Prof. S.A. Markad	HOD, Electrical	Member	
7	Dr. A.K. Patil	HOD, E&TC	Member	
8	Prof. D.A.V idhate	HOD, IT	Member	
9	Prof. S. M. Magar	Asso. Prof., Mech.	Member	
10	Shri. A.T. Bhosale	Office Superintendent	Member	
11	Shri. S.K. Khakal	Accountant	Member	
12	Er. A.P. Pargaonkar	Jt. Gen. Manager, L&T, A'Nagar	External Expert	
13	Er. M. W. Trikande	Principal Asso. Director, Vehicle Research & Development Estt. Vahannagar Ahmednagar	External Expert	
14	Er. Pamandas Asudani	Crompton Greaves Ltd. Ahmednagar	Alumnus	
15	Er. S.D. Magar	Plant Head, Hoganas India Ltd., Ahmednagar	External Expert	
16	Prof. Dr. A.J. Shirke	Coordinator	Member Secretary	

**Points discussed during the meeting are as under :**

**Agenda no. 1 :** Submission of Annual Quality Assurance Report (AQAR) 2017-18.

**Resolution no.1:** Dr. Jayakumar Jayaraman, Principal has presented the information regarding Annual Quality Assurance Report (AQAR) 2017-18 & the members agreed with AQAR report and confirmed its approval.

**Agenda no. 2 :** Planning for various academic and administrative activities of the institution for the academic year 2018-19.

**Resolution no.2 :**

- Various activities and performances are to be monitored and analysed graphically and to be ensured that the graph is always upward.
- Short Term Training programmes should be organized.
- Also IQAC suggested to prepare question papers at par with university format for improvement of result and placements.

**Agenda no. 3 :** To discuss about feedback response from students, parents and other stakeholders on quality-related institutional processes.

**Resolution no.3 :**

Discussion on the quality procedures to be adopted by the institute for overall feedback from students, parents and other stakeholders for overall improvement of result and placements and student.

**Agenda no. 4 :** To discuss about attending and organizing conference, seminar, workshop etc. at state, national and international level.

**Resolution no.4 :** It was informed to IQAC to organized conference, seminar, workshop etc. at state, national and international level.

**Agenda no. 5 :** Initiatives of the IQAC in research and development in the institution.

**Resolution no.5 :** It was informed to IQAC that to increase the research and development in the institution.

**Agenda no. 6 :** To discuss about students support services and progression.

**Resolution no.6 :**

- Students should perform add on online courses conducted by premier institution like IIT, NITs.
- Tie up with well known industries for inplant trainings and project works for the students.
- Various training programmes on latest developments to be organized to our students.