

Ref: ECOAIR/HR/APP/0104/19-20

6/7 April 2019

To,

Mr. Dhanaji Keshav Kumthekar
Shivaji Chowk,
Hinjewadi Pune
Pune - 411057.

Dear Mr. Dhanaji Kumthekar,

With reference to the interview you had with us, we are pleased to appoint you as **Jr. Engineer-Production** w.e.f 01/04/2019, on the terms & conditions as given below:

1. You will be on Probation for a period of six months from the date of joining. At the end of six months period your services can be confirmed, if your services found satisfactory in the assessment of the company. Until you are informed in writing that you are confirmed, you shall continue to remain on probation.
2. Your appointment is subject to producing all the documentary evidence & certificates (in original) of your age & qualification as stated by you in the employment application form.
3. It is clearly understood & agreed that if any statement made by you in your application is found to be false or erroneous &/or any omission which tends to mislead the company will be sufficient cause for termination of your service with the company at any time during employment.
4. Although your normal work will be consist of the duties assigned to you in the capacity of your designated area. You may be at any time be called upon to discharge any other duties which in the opinion of the company are within your capacity to discharge and you will forthwith undertake to discharge such duties with diligence and care.
5. Your services are transferable to any division, section, branch, office, work etc. of the company or its subsidiary in India. In the event of your transfer the terms and condition of employment outlined herein shall continue to apply. However you shall be required to adhere to the rules & regulations at your new place of posting.
6. During the continuance of your employment and thereafter you will not divulge to any person, firm or company whatsoever any secret or confidential information that you may acquire during your employment such as concerning processes of manufacture, business practice or affairs of the company or any of its associates or branches or their customers.

Muneer



R. Patel
PRINCIPAL
Dr. Vithalrao Vikhe Patil
College of Engineering
Ahmednagar

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