



Copart India Private Limited

PSR Prime Towers 5th Floor, Survey No 126P, Adjacent to
DLF Cyber City, Gachibowli, Hyderabad, Telangana
500032

PRIVATE AND CONFIDENTIAL

OFFER LETTER

October 14th, 2020

SENT VIA EMAIL TO:

Email: komalssable.1@gmail.com

Mobile No: +91- 8308440078

Dear **Ms. Komal Sable**,

Congratulations!!! Thank you for your interest in Copart India Technology Center (CITC) in Hyderabad.

We are pleased to offer you the position of an '**Intern**' in Copart India Pvt. Ltd. Your work location will be CITC, Hyderabad. Your offer with Copart India Technology Centre (CITC) is for a period of 6 months, with the following terms and conditions:

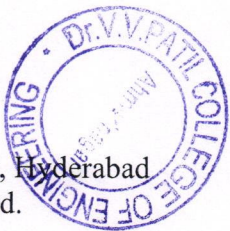
1. The date of commencement of assignment will be **October 19th, 2020**.
2. The details of the assignment to be carried out will be conveyed to you, from time to time. However, you will be required to work exclusively for Copart India Technology Centre (CITC).
3. You will devote your energy, knowledge and expertise for discharging assignments given to you.
4. During your Internship, we will be pleased to pay you an internship allowance of Rs. **18,000** (Rupees Eighteen Thousand only) per month (Subject to deduction of tax at source as applicable).
5. At no time, you shall divulge our trade secrets or business information to any outsider.
6. This arrangement is liable to be terminated by either side, at any time, by giving seven days' prior notice in writing without assigning any reason whatsoever and no compensation in lieu thereof shall be payable.

After completion of 3 month's period, you will be assessed and accordingly your internship will be extended for next 3 months, at the end of 6th month you will be reviewed by the Reporting Manager for final selection. If selected, you would be given a Fulltime Position with Copart India Technology Centre.

Please confirm your acceptance of our employment offer by **October 15th, 2020**. Look forward to you being a part of Copart India Pvt. Ltd.

Chetan Pillay

HR Manager, CITC, Hyderabad
Copart India Pvt. Ltd.



PRINCIPAL
Dr. Vithalrao Vikhe Patil
College of Engineering
Ahmednagar

Komal Sable


Position Accepted



List of onboarding documents

S. No.	Document
1.	<u>Age Proof (any of the below)</u> Birth Certificate / Passport / Class X Mark Sheet mentioning DOB / PAN Card / Baptism Certificate.
2.	<u>Identity Proof (any of the below)</u> Passport / PAN Card / Aadhaar Card / Voters ID Card / Driving License / Photo Ration Card.
3.	<u>Address Proof (any of the below)</u> Passport / Photo Ration Card / Voters ID / Driving License / Electricity / Water / Telephone Bill (last 3 months) / Current address proof (if different from permanent address) Self declaration on stamp paper.
4.	<u>PAN Card Copy</u> (If not available, apply and submit on or before joining day).
5.	<u>Aadhaar Card Copy</u> (If not available, apply and submit on priority).
6.	<u>Highest Educational Qualification (any of the below combinations)</u> Degree Certificate + Final Year Mark sheet / All semester mark sheets / Consolidated mark sheet + provisional certificate.
7.	<u>2nd Highest Educational Qualification (any of the below combinations)</u> Degree Certificate + All Semester/Year mark sheets / Consolidated mark sheet.
8.	2 Color Passport size with White background (US Visa Format Photos)
9.	Profile




PRINCIPAL
Dr. Vithalrao Vikhe Patil
College of Engineering
Ahmednagar