



Fwd: offer letter Production Trainee

1 message

mangesh chemate <hr.engineerjob18@gmail.com>
To: Guru Koli <gurushantkoli@gmail.com>

Fri, 5 Jun 2020 at 11:19

Please find attachment offer latter

----- Original message -----

From: Abhijeet Shinde <abhijeet@sumaxenterprises.com>
Date: 04/06/2020 11:40 am (GMT+05:30)
To: maulithorat@ymail.com
Subject: offer letter Production Trainee

Dear Mr Gurusiddhappa Amasiddha Koli,

With reference to the subsequent interview held at our office for above mentioned post. We would like you to offer for Quality Trainee in our organization. We request you to update your joining date to our organization by return mail & provide us the photo copies of the following documents at the time of joining the office. Your Monthly Gross Salary salary will be Rs 12000./ & Monthyl CTC 15,152/-

- 1) Educational Certificates, Mark sheet of your education details.
- 2) Previous employer experience certificate.
- 3) Previous employer Reliving Letter / Salary Slip
- 4) 3 Passport size photographs.
- 5) Xerox copy of PAN Card/Adhar Card/Driving License.
- 6) COVID -19 Medical Text

You will be issued appointment after joining to our organization.

We wish you all the best.

Thanks & Regards,



PRINCIPAL
Dr. Vithalrao Vikhe Patil
College of Engineering
Ahmednagar

Abhijeet Shinde

Manager – HRD

+91-9168640304

Description:
Description:

SuMax Enterprises Pvt. Ltd.

**Address : Sub Plot No. 1 & 2, Final Plot No. 111, Lane No. 4, T.P. Scheme No. II,
Ramtekdi Industrial Estate, Hadapsar, Pune – 411028. (Maharashtra,
India)**

Tel. : +91-020-64008815/65205601.

Email : abhijeet@sumaxenterprises.com

Web : www.sumaxenterprises.com

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Regards,

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Flat No.2, Akshay Plaza, Hinjewadi Phase 1 Road, Near SBI Bank Pune 411057



PRINCIPAL
Dr. Vitthalrao Vikhe Patil
College of Engineering
Ahmednagar