



Appointment Letter

09.01.2020

Prajakta Ganeshdip Chemate

**Flat No.303, Rajguru Complex,
Rakshak Nagar, Kharadi
Rakshak Nagar, Kharadi, Pune
Pune 411014
Maharashtra**

Dear Prajakta,

We are delighted that you are interested in joining AXA Business Services (Pvt) Ltd Company. This letter conveys the detailed terms and conditions of our offer to you.

If you are agreeable to our terms and conditions, please signify your assent by signing the duplicate of this letter and returning the same to us.

Date of Joining: 9th Jan, 2020

1. Current Position and Reporting.

Your Designation is "**Associate**". You will report to your Supervisor

2. Location

You will be based in **AXA Suzlon Pune**. However, based on business exigencies you may be relocated by the Company anywhere in India or abroad or your services transferred from one location to another, one department to another, one shift to another in India or abroad to any of subsidiary / associate / partner or parent Company.

3. Probation

You will be on probation initially for a period of six months from the date of joining. At the end of this probation period, you will be confirmed in the employment of the Company on the basis of a satisfactory performance report from your supervisor. If the performance during this period is not satisfactory, the Company will have a right to either terminate your services at the end of six months without any notice or extend the probation period for an additional period as deemed fit by the Company. Till such time that you do not receive a letter of confirmation. As per our Company Policy in case your work entitles you to travel on-site you are required to sign a bond for one year.

3.1 Notice period

During and after the probation, you will be required to give either

- (a) Three months' notice or
- (b) Three month's salary thereof, in case you decide to leave our service. The choice of either option shall always be subjected to Company's discretion. Similarly, the Company can terminate your services by giving three months' notice or salary thereof at the sole discretion of the Company.

AXA Business Services Pvt. Ltd.

CIN: U67200KA1995PTC018761

Bengaluru

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Pune

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AXA - BS Internal

[Signature]
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