



PratapPatilKale

B.E. Civil

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Date : 25.07.2019

Mr. Tapare Pravin Bharat
Samratnagar, MIDC,
Near Nagapur, Ahmednagar

Subject : Appointment for the post of site engineer.

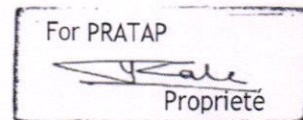
Dear Candidate,

We are very pleased to offer you the job in our firm. You will be appointed as Site Engineer and initially posted at Shikrapur site, Pune.

Pls go through the terms and conditions of your joining:

1. Reporting : You are expected to report your duties from second week of August.
2. Monthly Salary : Initial three months will be your probation period and your CTC for that period will be 8000/- per month and after your completion of probation period you will be paid 12000/- per moth for next three months. There after you will be paid 15000/- plus allowances per month for the first year. Your contract will be based on your performance during this period.
3. Roles and Responsibilities:
 - A. As a site engineer you will have to look after the construction activities.
 - B. You will have to maintain a daily log book of work to be done and work actually done.
 - C. You will have to maintain record of daily concreting for RCC work.
 - D. You will have to supervise the work of shuttering and check the reinforcing details.
 - E. You will have to make sure the work in completed in the given stipulated time only.
4. Working Hours :
 - A. Your working schedule will be from 8:00 A.M to 6: 00 P.M except Sunday which will be half day, upto 2:00 P.M.
 - B. On the day of Concreting and Casting presence of engineer is compulsory till the end of the work.
5. Leave :
 - A. You will be entitled for leave only after the completion of your probation period.
 - B. After your probation period you will be availed with 12 Casual Leaves , 15 Earn Leaves. Medical leaves will be allowed to maximum of 10 nos.

If you agree to the terms and conditions laid then give your consent .



PRINCIPAL

Dr. Vithalrao Vikhe Patil
College of Engineering
Ahmednagar