

## **Offer Letter**

INTERNSHIP/APPRENTICESHIP/TRAINING

Date: **15/07/2020**

To,

**Monali Nimbalkar**

Mob No: 9766004308.

Dear Monali Nimbalkar,

With reference to your application and subsequent interview with us, we are pleased to select you as **Technical Writer (Grade -L1)** on the following terms and conditions.

Date of Joining: **20/07/2020**

Training/Contract Period: **2 months.**

You will be on training/contract for the said period. During this you will receive a stipend of **Rs. 7000/-pm.**

After successful completion of training/contract period you will be taken on company roll with ESIC and PF facility. Salary revision will depend in your performance and company policy.

Your base location of work will be at **Pune.**

Facilities in Pune:

Accommodation: On Candidate Account.

DA: At actual if sent to site from company office.

TA: At actual if sent to site from company office.

Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance and confirm your date of joining.

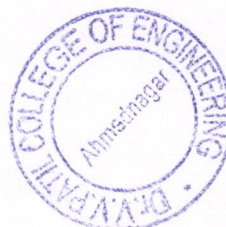
At the time of joining please carry your **PAN Card, Aadhar Card, 2 Photos, Permanent & Current Address, emergency contact details & release letter from current employer.**

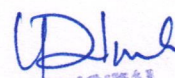
We welcome you to Ergomatic family and look forward to a fruitful collaboration.

With best wishes,

Thanking You,

Mr. Umesh Kedari.



  
PRINCIPAL  
Dr. Vithalrao V. Patil  
College of Engineering  
Ahmednagar