



**AURANGABAD ELECTRICALS LTD.**  
A CIE AUTOMOTIVE GROUP COMPANY

Strictly Confidential

Ref: AEL/CHR/2021

2<sup>nd</sup> August, 2021

Mr. Adinath Andhale,

Sub: Offer Letter

Dear Adinath,

This is with reference to the recent discussions we had with you regarding career opportunities with Aurangabad Electricals Ltd.

Based on your profile, relevant work experience and performance in the selection process, we are pleased to offer you appointment for the position of 'Trainee Engineer- Quality' in our organization on the terms and conditions mutually discussed and agreed upon. Your place of posting will be in our Plant -GDC, Aurangabad.

In this role, you will report to Senior Manager- Quality, Plant-GDC Aurangabad Electricals Ltd. Aurangabad.

This offer of employment with the Company is subject to your being found medically fit for employment, antecedent verification and submission of relevant documents at the time of joining.

You are requested to sign on the duplicate copy of this letter and return the same to us as a token of your acceptance of the offer confirming the date on which you intend to join for duties.

Kindly send us a copy of your resignation letter submitted to your current organization within one week of receipt of this letter.

We look forward to your joining on or before 8<sup>th</sup> September, 2021.

We welcome you to our company and wish you a rewarding and a successful career.

At the time of joining, please submit the following documents:

- Copy of your highest all of academic qualification
- Proof of Date of Birth
- Relieving letter & Experience Certificate from your current Employer
- Last salary slip
- Copy of Your Current Passport.
- Copies of 6 recent photographs.
- Copy of Pan Card

With Best Wishes,

Yours sincerely,  
For Aurangabad Electricals Ltd.

*S. Majumdar*  
Vice President - Corporate Strategy & Business Excellence



*Dr. V.V. Patil*  
PRINCIPAL  
Dr. Vithalrao Vikhe Patil  
College of Engineering  
Ahmednagar