Ref.No. CEA/CDC/2017/3706

Date: 21/08/2017

# Minutes of Meeting-IQAC

As per the guidelines of NAAC the Internal Quality Assurance Cell (IQAC) meeting was held on 19<sup>th</sup> August 2017 at 11.00 a.m. in Board Room. Following members present for the meeting:-

# Members of Internal Quality Assurance Cell (IQAC)

Sr.No.	Name	Department	Designation	Signatur
1	Prof. Dr. Jayaraman Jayakumar	Principal	Chairman	Hour
2	Dr. P.M. Gaikwad	Director Technical	Member	1
3	Prof. Sunil Kalhapure	Dy. Director Technical	Member	o hh
3	Dr. K.B. Kale	Vice-Principal & HOD Mech.	Member	
4	Dr. R.R. Navthar	Dean, Academics	Member	Ban.
5	Prof. Ms. U.R. Kawade	HOD, Civil	Member	Kawades
6	Prof. S.A. Markad	HOD, Electrical	Member	
7	Dr. A.K. Patil	HOD. E&TC	Member -	offatil -
8	Prof. D.A.V idhate	HOD. IT	Member	Suegal
9	Prof. S. M. Magar	Asso. Prof., Mech.	Member	0000
10	Shri. A.T. Bhosale	Office Superintendent	Member	Asuft
11	Shri. S.K. Khakal	Accountant	Member	1
12	Er. A.P. Pargaonkar	Jt. Gen. Manager. L&T, A'Nagar	External Lxpert	ļ/*•
13	Er. M. W. Trikande	Principal Asso. Director, Vehicle Research & Development Estt. Vahannagar Ahmednagar	External Expert	
14	Er. S.D. Magar	Plant Head. Hoganas India Ltd., Ahmednagar	External Expert	
15	Prof. Dr. A.J. Shirke	Coordinator	Member Secretary	<b>D</b>



## Points discussed during the meeting are as under:

- 1) Dr. Jayakumar Jayaraman, Principal has presented the information regarding aims and objectives of IQAC, result, placements & quality education to the members of meeting through Power point presentation.
- 2) To monitor & review growth of the Institution, it was agreed to set up Key Performance Indicators (KPI's) and benchmarking of the same for quantification of the achievements/failures and periodically reviewing them.
- 3) Discussion on the quality procedures to be adopted by the institute for overall improvement of result and placements and student projects.
- 4) Knowledge Upgradation of teachers, infrastructure and quality parameters has been discussed.
- 5) Various activities and performances are to be monitored and analysed graphically and to be ensured that the graph is always upward.
- 6) Various training programmes on latest developments to be organized to our students.
- 7) Effective students Counseling should be done through counselors.
- 8) Action should be taken for imparting quality education.
- 9) Tie up with well known industries for inplant trainings and project works for the students.
- 10) Students should perform add on online courses conducted by premier institution like IIT. NIIs.
- 11) Preparation for Gate examination should be organized at the institute.
- 12) Short Term Training programmes should be organized.

13) Preparation of the institute for N.B.A.

sees

(Dr. Jayaraman Jayakumar)

College of Engineering Ahmednagar

Copy to: All Committee Members

Ref.No. CEA/IQAC/2018/

Date: 28/06/2018

# **Minutes of Meeting-IQAC**

As per the guidelines of NAAC the Internal Quality Assurance Cell (IQAC) meeting was held on 28th June 2018 at 11.00 a.m. in Board Room. Following members present for the meeting:-

# Members of Internal Quality Assurance Cell (IQAC)

Sr.No.	Name	Department	Designation	Signature
1	Prof. Dr. Jayaraman Jayakumar	Principal	Chairman	Say )
2	Dr. P.M. Gaikwad	Director Technical	Member	MC
3	Prof. Sunil Kalhapure	Dy. Director Technical	Member	8 hh.
3	Dr. K.B. Kale	Vice-Principal & HOD Mech.	Member	Su.
4	Dr. R.R. Navthar	Dean, Academics	Member	Ban
5	Prof. Ms. U.R. Kawade	HOD, Civil	Member	valebelly
6	Prof. S.A. Markad	HOD, Electrical	Member	Gasle
7	Dr. A.K. Patil	HOD, E&TC	Member	Malil
8	Prof. D.A.V idhate	HOD, IT	Member	Ocepal
9	Prof. S. M. Magar	Asso. Prof., Mech.	Member	Julys
10	Shri. A.T. Bhosale	Office Superintendent	Member	A Zul
11	Shri, S.K. Khakal	Accountant	Member	M/
12	Er. A.P. Pargaonkar	Jt. Gen. Manager, L&T, A'Nagar	External Expert	
13	Er. M. W. Trikande	Principal Asso. Director, Vehícle Research & Development Estt. Vahannagar Ahmednagar	External Expert	
14	Er. Pamandas Asudani	Crompton Greaves Ltd. Ahmednagar	Alumnus	#=
15	Er. S.D. Magar	Plant Head, Hoganas India Ltd., Ahmednagar	External Expert	De.
16	Prof. Dr. A.J. Shirke	Coordinator	Member Secretary	2



## Points discussed during the meeting are as under:

Agenda no. 1: Submission of Annual Quality Assurance Report (AQAR) 2017-18.

**Resolution no.1:** Dr. Jayakumar Jayaraman, Principal has presented the information regarding Annual Quality Assurance Report (AQAR) 2017-18 & the members agreed with AQAR report and confirmed its approval.

Agenda no. 2: Planning for various academic and administrative activities of the institution for the academic year 2018-19.

#### Resolution no.2:

- Various activities and performances are to be monitored and analysed graphically and to be ensured that the graph is always upward.
- Short Term Training programmes should be organized.
- Also IQAC suggested to prepare question papers at par with university format for improvement of result and placements.

Agenda no. 3: To discus about feedback response from students, parents and other stakeholders on quality-related institutional processes.

#### Resolution no.3:

Discussion on the quality procedures to be adopted by the institute for overall feedback from students, parents and other stakeholders for overall improvement of result and placements and student.

Agenda no. 4: To discus about attending and organizing conference, seminar, workshop etc. at state, national and international level.

**Resolution no.4**: It was informed to IQAC to organized conference, seminar, workshop etc. at state, national and international level.

Agenda no. 5: Initiatives of the IQAC in research and development in the institution.

**Resolution no.5**: It was informed to IQAC that to increase the research and development in the institution.

Agenda no. 6: To discus about students support services and progression.

#### Resolution no.6:

- Students should perform add on online courses conducted by premier institution like IIT, NITs.
- > Tie up with well known industries for inplant trainings and project works for the students.
- > Various training programmes on latest developments to be organized to our students.

Ref.No. CEA/IQAC/2019/

Date: 26/03/2019

# Minutes of Meeting-IQAC

Dr. A.J.Shirke, IQAC Coordinator welcomed to the Chairperson Dr. Uday P Naik, and all members of IQAC. The meeting started with a permission of the Hon. Chairperson.

# Agenda no. 1: Approval of minutes of previous meeting.

**Resolution no.1:** IQAC Coordinator read the MoM and ATR of IQAC meeting held on 03<sup>rd</sup> Jan. 2019. The members agreed with minutes and confirmed its approval.

Agenda no. 2: To share the finding of institutional students feedback of faculty for each subjects.

# Resolution no.2:

- Dean, Academic Dr. R.R. Navthar presented over all institute feedback analysis.
- Prof. Sunil Kalhapure, Deputy Director Technical suggested to take action / prepare action plain on overall institute feedback analysis.
- Prof. Sunil Kalhapure instructed to take overall institute feedback two times at different time interval and take its average. He also suggested to take separate feedback of faculty and staff.

Agenda no. 3: Regarding academic audit report.

#### Resolution no.3:

- Dean, Academic Dr. R.R. Navthar presented over all institute academic audit report.
- Prof. Sunil Kalhapure, Deputy Director Technical suggested to adopt a new appraisal system wherein a faculty performance shall be assessed not only by superior but also self and peers.

Agenda no. 4: Regarding faculty up gradation

Resolution no.4: Dr. Uday P. Naik Chairperson of IQAC was suggested that faculty should register and complete at least two week module FDP, STTP, Workshop etc. and progress of the same has to communicate to IQAC.

Agenda no. 5: To discuss the issues regarding First and Direct Second Year college admissions. Resolution no.5: Discussion held on issues regarding college admission.

- Admission committee was formed and responsibilities were allotted to each department.
- Admission Core committee of faculties was formed to oversee the admission activity

Agenda no. 6: To discuss about the Training and Placement activity.

Resolution no.6: Prof. Sunil Kalhapure, Deputy Director Technical suggested that for increasing Training and Placement activity of each department, involvement of all faculties is necessary. One to two students should be placed by each faculty member. Collective efforts for T&P be taken by all department of institute.

The meeting ended with Thanks to all members.

Dr. A.J. Shirke IQAC, Coordinator Company Section

Prof. Dr. Uday P. Naik Chairman, IQAC

Dr. Vithalrao Vikhe Patil College of Engineering Ahmednagar

Ref.No. CEA/IQAC/2019/

Date: 26/03/2019

Action taken report of Internal Quality Assurance Cell (IQAC) held on 26<sup>th</sup> March 2019 at 11.00 a.m.

Item no.	Resolution No.	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 25/03/2019 were noted and filed.
2	To share the finding of institutional students feedback of faculty for each subjects.	IQAC take overall institute feedback two times at different time interval and take its average.
3	Regarding academic audit report.	IQAC make new appraisal system wherein a faculty performance shall be assessed by peers.
4	Regarding faculty up gradation	IQAC was suggested that faculty should register and complete at least two week module FDP, STTP, Workshop etc.
5	To discuss the issues regarding First and Direct Second Year college admissions.	Admission committee was formed and responsibilities were allotted to each department.
6	To discuss about the Training and Placement activity.	Collective efforts for T&P be taken by IQAC to all department of institute.

Dr. A.J. Shirke IQAC, Coordinator

Place: Dr.V.V.P.COE, Ahmednagar

Date: 26/03/2019

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Prof. Dr. Uday P. Naik Chairman, IQAC PRINCIPAL Dr. Vithalrao Vikhe Patil

Dr. Vithalrao Vikhe Patll College of Engineering Ahmednagar

Ref.No. CEA/IQAC/2018/

Date: 04/01/2019

# Minutes of Meeting-IQAC

Dr. A.J.Shirke, IQAC Coordinator welcomed to the Chairperson Dr. Uday P Naik, and all members of IQAC.

The meeting started with a permission of the Hon. Chairperson.

Agenda no. 1: Approval of minutes of previous meeting.

Resolution no.1: IQAC Coordinator read the MoM and ATR of IQAC meeting held on 25<sup>th</sup> Oct. 2018. The members agreed with minutes and confirmed its approval.

Agenda no. 2: Regarding MOUS with other bodies.

# Resolution no.2:

IQAC instructed to the staff increase the number of MOUS with other bodies like universities, industries, corporate sectors etc. Also the IQAC suggested that MoUs should be functional so that both the parties get the benefit of each others zone of expertise.

Agenda no. 3: Regarding Research grants.

# Resolution no.3:

Prof. Sunil Kalhapure, Deputy Director Technical, suggested to IQAC that to motivate faculty members for applying research proposals for various funding agencies like AICTE, UGC, DST, and SPPU etc. and develop research cell in the institute.

Agenda no. 4: Regarding policy for waste management.

#### Resolution no.4:

IQAC was informed that policy for solid waste management, liquid waste management, Ewaste management has been prepared. IQAC suggested immediate implementation of the SOPs of the same and asked to maintain proper documentation of the same.

Dr. A.J. Shirke

IQAC, Coordinator

ADAI SECTION E

Prof. Dr. Uday P. Naik

Chainnan, IQAC

Dr. Vithalran Vikha Patil

College of Engineering

Ahmednagar

Ref.No. CEA/IQAC/2018/

Date: 04/01/2019

Action taken report of Internal Quality Assurance Cell (IQAC) held on 04<sup>th</sup> Jan. 2019 at 11.00 a.m.

Item no.	Resolution No.	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 03/01/2019 were noted and filed.
2	Regarding MOUS with other bodies.	IQAC instructed to the staff increase the number of MOUS with other bodies like universities, industries, corporate sectors and make them functional.
3	Regarding Research grants.	IQAC motivate faculty members for applying research proposals for various funding agencies.
4	Regarding policy for waste management.	Policy for solid waste management, was prepared. IQAC suggested immediate implementation of the SOPs with proper documentation.

Dr. A.J. Shirke IQAC, Coordinator

Place: Dr.V.V.P.COE, Ahmednagar

Date: 04/01/2019

Partien Services

Prof. Dr. Uday P. Naik Chairman, IQAC PRINCIPAL Dr. Vithalrao Vikhe Patil College of Engineering Ahmedneger

# Ahmednagar

Ref.No. CEA/IQAC/2018/

Date: 26/10/2018

# Minutes of Meeting-IQAC

Dr. A.J.Shirke, IQAC Coordinator welcomed to the Chairperson Dr. Uday P Naik, and all newly appointed members were felicitated by offering a plants.

The meeting started with a permission of the Hon. Chairperson

Agenda no. 1: Approval of minutes of previous meeting.

**Resolution no.1:** IQAC Coordinator read the MoM and ATR of IQAC meeting held on 28<sup>th</sup> June 2018. The members agreed with minutes and confirmed its approval.

Agenda no. 2: Regarding students academic progression

#### Resolution no.2:

- > To increase the academic performance of students aptitude test is conducted to identify advanced learners and slow learners. Such students are mentored accordingly and guided for concerned subjects by respective subject teachers.
- Various activities and performances are to be monitored and analysed graphically and to be ensured that the graph is always upward.
- Also IQAC suggested to prepare question papers at par with university format for improvement of result and placements.

Agenda no. 3: Regarding details library resource enrichment.

#### Resolution no.3:

Discussion on the quality procedures to be adopted by the institute for identify and purchase rare books, manuscripts, special reports or any others knowledge resource for library enrichment.

Agenda no. 4: Regarding development of extracurricular activities for students.

#### Resolution no.4:

IQAC instructed to increase number of students participation in sports and cultural activities at national /international level. To achieve this IQAC suggested identifying students with potential in particular activity and promoting him/her in area of their strength and expertise.

Agenda no. 5: Arrange activities for promotion of universal values.

### Resolution no.5:

IQAC instructed to arrange activities for promotion of universal values (Truth, Righteous conducts, non-violence etc.) national values, human values, national integration and social cohesion as well as for observance of fundamental duties and also organizes national festivals and birth /death anniversaries of the great Indian personalities.

Dr. A.J. Shirke IQAC, Coordinator ADM SECTION &

Prof. Dr. Uday P. Naik Chairman, IQAC Dr. Vithalrao Vikha Patil

Or, Vithairao Vikna Patil College of Enginearing Ahmednagar

# **Minutes of Meeting-IQAC**

Dr. A.J.Shirke, IQAC Coordinator welcomed to the Chairperson Dr. Uday P Naik, and all members of IQAC.

The meeting started with a permission of the Hon. Chairperson.

Agenda no. 1: Approval of minutes of previous meeting.

Resolution no.1: IQAC Coordinator read the MoM and ATR of IQAC meeting held on 25<sup>th</sup> March 2019. The members agreed with minutes and confirmed its approval.

Agenda no. 2: Planning for various academic and administrative activities of the institution for the academic year 2019-20

### Resolution no.2:

- Various activities and performances are to be monitored and analysed graphically and to be ensured that the graph is always upward.
- Short Term Training programmes should be organized,
- Also IQAC suggested to prepare question papers at par with university format for improvement of result and placements.

Agenda no. 3: To discus about attending and organizing conference, seminar, workshop etc. at state, national and international level.

Resolution no.3: It was informed to IQAC to organized conference, seminar, workshop etc. at state, national and international level.

Agenda no. 4: To discuss the issues regarding First and Direct Second Year college admissions.

Resolution no.4: Discussion held on issues regarding college admission.

- Admission committee was formed and responsibilities were allotted to each department.
- Admission Core committee of faculties was formed to oversee the admission activity

Agenda no. 5: To discuss about the Training and Placement activity.

Resolution no.5:

Prof. Dr. Uday P. Naik Principal suggested that for increasing Training and Placement activity of each department, involvement of all faculties is necessary. One to two students should be placed by each faculty member. Collective efforts for T&P be taken by all department of institute.

# Agenda no. 6: To discus about students support services and progression.

#### Resolution no.6:

- Students should perform add on online courses conducted by premier institution like IIT, NITs.
- Tie up with well known industries for inplant trainings and project works for the students.
- > Various training programmes on latest developments to be organized to our students.

The meeting ended with Thanks to all members.

Dr. A.J. Shirke

IQAC, Coordinator

Prof. Dr. Uday P. Naik Chairman, IQAC

PRINCIPAL

Dr. Vithaliao Vikha Patil

College of Engineering

Ahmednagar

# Action taken report of Internal Quality Assurance Cell (IQAC) held on 14<sup>th</sup> July 2019 at 11.00 a.m.

Item no.	Resolution No.	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 13/07/2019 were noted and filed.
2	Planning for various academic and administrative activities of the institution for the academic year 2019-20	Various activities and performances are to be monitored and analysed graphically and to be ensured that the graph is always upward.
3		IQAC suggested to organized conference, seminar, workshop etc. at state, national and international level.
4	To discuss the issues regarding First and Direct Second Year college admissions.	Admission Core committee of faculties was formed to oversee the admission activity
5	To discuss about the Training and Placement activity.	Collective efforts for T&P be taken by IQAC to all department of institute.
6	To discus about students support services and progression.	IQAC suggested to various training programmes on latest developments to be organized to our students.

Dr. A.J. Shirke

IQAC, Coordinator

Place: Dr.V.V.P.COE, Ahmednagar

Date: 14/07/2019

Prof. Dr. Uday P. Naik

Chairman, IQAC

Or. Vilharao Vilche Petr Gullege of Engineering Antheologeu

# **Minutes of Meeting-IQAC**

Dr. A.J.Shirke, IQAC Coordinator welcomed to the Chairperson Dr. Uday P Naik, and all newly appointed members were felicitated by offering a plants. The meeting started with a permission of the Hon. Chairperson

Agenda no. 1: Approval of minutes of previous meeting.

Resolution no.1: IQAC Coordinator read the MoM and ATR of IQAC meeting held on 13<sup>th</sup> July 2019. The members agreed with minutes and confirmed its approval.

Agenda no. 2 Regarding Ph. D. Research centre and Research grants

Resolution no.2: It was informed to IQAC that to call Committee for Ph. D. Research centre of

Mechanical Engineering and apply for various agency for research grants

Agenda no. 3: Regarding details library resource enrichment.

#### Resolution no.3:

Discussion on the quality procedures to be adopted by the institute for identify and purchase rare books, manuscripts, special reports or any others knowledge resource for library enrichment.

Agenda no. 4: Regarding students academic progression

#### Resolution no.4:

- To increase the academic performance of students aptitude test is conducted to identify advanced learners and slow learners. Such students are mentored accordingly and guided for concerned subjects by respective subject teachers.
- Various activities and performances are to be monitored and analysed graphically and to be ensured that the graph is always upward.
- Also IQAC suggested to prepare question papers at par with university format for improvement of result and placements.

Agenda no. 5: Regarding development of extracurricular activities for students.

## Resolution no.5:

IQAC instructed to increase number of students participation in sports and cultural activities at national /international level. To achieve this IQAC suggested identifying students with potential in particular activity and promoting him/her in area of their strength and expertise.

Agenda no. 6: Arrange activities for promotion of universal values.

#### Resolution no.6:

IQAC instructed to arrange activities for promotion of universal values (Truth, Righteous conducts, non-violence etc.) national values, human values, national integration and social cohesion as well as for observance of fundamental duties and also organizes national festivals and birth /death anniversaries of the great Indian personalities.

The meeting ended with Thanks to all members.

IQAC, Coordinator

Prof./Dr. Uday P. Naik

Dr. Vithalrao Vikhe Pati College of Engineering Ahmednagar

# Action taken report of Internal Quality Assurance Cell (IQAC) held on 10<sup>th</sup> Nov. 2019 at 11.00 a.m.

Item no.	Resolution No.	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 09/11/2019 were noted and filed.
2	Regarding Ph. D. Research centre and Research grants	It was informed to IQAC that to call Committee for Ph. D. Research centre of Mechanical Engineering and finalized date.
3	Regarding details library resource enrichment.	Identify and purchase rare books, manuscripts, special reports or any others knowledge resource for library enrichment.
4	Regarding students academic progression	To increase the academic performance of students decided to prepare question papers set as par with university format for students.
5	Regarding development of extracurricular activities for students.	Instructed to increase number of students participation in sports and cultural activities at national /international level.
6	Arrange activities for promotion of universal values.	Instructed to arrange activities for promotion of universal values and also organizes national festivals and birth /death anniversaries of the great Indian personalities.

Dr. A.J. Shirke

IQAC, Coordinator

Place: Dr.V.V.P.COE, Ahmednagar

Date: 10/11/2019

Prof. Dr. Uday P. Naik

Chairman IQAC
Dr. Vithalrao Vikhe Patil
Coilege of Engineering
Ahmednagar

# Minutes of Meeting-IQAC

Dr. A.J.Shirke, IQAC Coordinator welcomed to the Chairperson Dr. Uday P Naik, and all members of IQAC.

The meeting started with a permission of the Hon. Chairperson.

Agenda no. 1: Approval of minutes of previous meeting.

Resolution no.1: IQAC Coordinator read the MoM and ATR of IQAC meeting held on 09<sup>th</sup> Nov. 2019. The members agreed with minutes and confirmed its approval.

Agenda no. 2: Regarding MOUS with other bodies.

# Resolution no.2:

IQAC instructed to the staff increase the number of MOUS with other bodies like universities, industries, corporate sectors etc. Also the IQAC suggested that MoUs should be functional so that both the parties get the benefit of each others zone of expertise.

Agenda no. 3: To share the finding of institutional students feedback of faculty for each subjects.

#### Resolution no.3:

- > Dean, Academic Dr. R.R. Navthar presented over all institute feedback analysis.
- Prof. Dr. Uday P. Naik suggested to take action / prepare action plain on overall institute feedback analysis.
- Prof. Sunil Kalhapure instructed to take overall institute feedback two times at different time interval and take its average. He also suggested to take separate feedback of faculty and staff.

Agenda no. 4: To discuss about the Training and Placement activity.

Resolution no.4:

Prof. Sunil Kalhapure, Deputy Director Technical suggested that for increasing Training and Placement activity of each department, involvement of all faculties is necessary. One to two students should be placed by each faculty member. Collective efforts for T&P be taken by all department of institute.

Agenda no. 5: Initiatives of the IQAC in research and development in the institution.

**Resolution no.5**: It was informed to IQAC that to increase the research and development in the institution.

The meeting ended with Thanks to all members.

Dr. A.J. Shirke

IQAC, Coordinator

Canada Ca

Prof. Dr. Uday P. Naik

Dr. Chairman, IQA@atll College of Engineering

Ahmednagar

# Action taken report of Internal Quality Assurance Cell (IQAC) held on 01st March. 2020 at 11.00 a.m.

Item no.	Resolution No.	Action Taken
I	Approval of minutes of previous meeting.	The minutes of the meeting held on 29/02/2020 were noted and filed.
2	Regarding MOUS with other bodies.	IQAC instructed to the staff increase the number of MOUS with other bodies like universities, industries, corporate sectors and make them functional.
3	To share the finding of institutional students feedback of faculty for each subjects.	IQAC take overall institute feedback two times at different time interval and take its average.
4	To discuss about the Training and Placement activity.	Collective efforts for T&P be taken by IQAC to all department of institute.
5	Initiatives of the IQAC in research and development in the institution.	IQAC motivate faculty members for applying research proposals for various funding agencies

Dr. A.J. Shirke

IQAC, Coordinator

Place: Dr.V.V.P.COE, Ahmednagar

Date: 01/03/2020

Prof. Dr. Uday P. Naik

Chairman TOAC Dr. Vithelrao Vikhe Patil College of Engineering Ahmednager



3.5.2 3.5.3